

## Privacy Notice - CCTV

Please be advised that not all of this data is shared with everyone listed. We only share data required for that particular function and only the minimum required.

What is the service being provided?	<p>To ensure the school premises are a safe environment for children, school employees, visitors and parents/ guardians by using CCTV.</p> <p>The types of personal information we need for this purpose include:</p> <ul style="list-style-type: none"> <li>• Personal Images (CCTV)</li> <li>• Vehicle registration</li> <li>•</li> </ul>							
Who will be using your Personal Data?	Who is the <a href="#">Data Controller</a> ?	St Benedict's Catholic College						
	Who is the Data Controller's <a href="#">Data Protection Officer</a> ?	Lauri Almond (Essex County Council).						
	Are there any <a href="#">Data Processors</a> ?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>			
What will it be used for and what gives us the right to ask for it and use it?	<a href="#">The Purpose</a> (s):	The purpose of this use of data is for public safety and the prevention of crime, and our legal basis for using the information in this way is a task in the public interest.						
	The <a href="#">Legal Condition</a> (s):	<ul style="list-style-type: none"> <li>• Social Security, Social Protection</li> <li>• Under contract</li> </ul>						
Who else might we share your data with?	The school is the data controller. We may share this information with the Police or other certified investigators.							
Will your data be stored in or accessible from <a href="#">countries with no UK-equivalent</a> Privacy Law protections?	No.							
If your information leaves the country	No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.							
How long will your data be kept?	When will it stop being used?	<p>We retain CCTV footage for 30 days before it is overwritten. The information may be retained for a longer period if imagery is required for evidential purposes.</p> <p>No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.</p>						
	How long after this will it be deleted?	<p>For information about your rights in relation to this use of your personal information please see section 5 of our overarching privacy notice.</p> <ul style="list-style-type: none"> <li>• 30 days before being overwritten.</li> </ul> <p>The information may be retained for a longer period if imagery is required for evidential purposes.</p> <ul style="list-style-type: none"> <li>• Our visitor records will be held for seven years.</li> </ul> <p><sup>1</sup> Subject to exceptions – please refer to the school's Retention Schedule a copy of this is available from the school office.</p>						
Our use of the data will be subject to your legal rights (marked if applicable):	<a href="#">Inform</a>	<input checked="" type="checkbox"/>	<a href="#">Access</a>	<input checked="" type="checkbox"/>	<a href="#">Rectify</a>	<input type="checkbox"/>	<a href="#">Erase</a>	<input type="checkbox"/>
	<a href="#">Restrict</a>	<input type="checkbox"/>	<a href="#">Portable</a>	<input type="checkbox"/>	<a href="#">Object</a>	<input type="checkbox"/>	<a href="#">Automate</a>	<input type="checkbox"/>

As you are giving us your data directly:	This is the reason why we are allowed to ask for it and use it:	The purpose of this use of data is for public safety and the prevention of crime, and our legal basis for using the information in this way is a task in the public interest.			
	This is what could happen if you refused to let us use your data for this purpose:	N/A			
As you are not giving your data directly to us:	This is who is giving us your personal data:	N/A			
	This is a source of personal data open to anyone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	These are the categories of personal data being given to us	N/A			

**Visit the following links for more information about Privacy Law, our obligations and your Rights:**

[The ICO Guide to the General Data Protection Regulations 2016](#)  
[The General Data Protection Regulations 2016](#)

**If you have concerns over the way we are asking for or using your personal data, please raise the matter with our Data Protection Officer by the following means:**

Postal Address	Essex County Council. County Hall. Chelmsford. CM1 1QH
Email	<a href="mailto:IGS@essex.gov.uk">IGS@essex.gov.uk</a>
Phone Number	0333 032 2970

**If you still have concerns following our response you have the right to raise the matter with the Information Commissioner's Office:**

Postal Address	Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Online	Or visit <a href="http://ico.org.uk">ico.org.uk</a> or email <a href="mailto:casework@ico.org.uk">casework@ico.org.uk</a>
Phone Number	0303 123 1113

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